# Vancouver School of Economics Application Instructions – Assistant Professor - Start Date: July 2024

## **Application Instructions:**

- 1. The Department strongly encourages applicants to **use the EconJobMarket website** to submit their applications. Go to https://econjobmarket.org/register to set up your free account on EconJobMarket.org (EJM).
- 2. You will receive a username and PIN via email. Use this information to log-in.

# 3. Complete your profile:

- a) When setting up your profile you will be asked for the highest level of education completed. Please put in the name of institution and date of graduation of your PhD, even if you have not yet graduated.
- b) You will be asked to provide your primary and other research fields. Please choose the areas of research interest matching your CV. Your application will be read by faculty members closest to your field. If you indicate a field that does not match your CV, there will be a delay while your application is put aside for reassignment.
- c) In addition to other biographical and contact information you will be asked whether or not you are a Canadian or Permanent Resident of Canada. This information is required for Canada Employment and Immigration purposes. Both Canadians and non-Canadians will be considered

## 4. Complete your application:

- a) Our Assistant Professor ad can be found on EJM at https://econjobmarket.org/positions/9938. Our priority fields Behavioural Economics, Economic Theory/Computational Economics, and Political Economy. However, in truly exceptional cases, candidates working outside of these fields may be given consideration.. This is an entry level position for candidates who have not yet held a
- professorial position, or for those not currently in a tenured position.
  b) In the application there are slots for uploading your supporting documents. Not all slot descriptions match exactly the documents we require to be submitted: **Required** documents are:
  - Curriculum vitae, which will include a publication record and links to current research papers *CV slot*
  - Job Market Paper, PDF versions of sample papers, including the paper you plan to present at a recruiting seminar *Job Market Paper Slot*
  - Evidence of Teaching Effectiveness This will begin with a statement of teaching interests and experience and will include the candidate's methodology and practice in working with a culturally diverse student body. May include student evaluations of teaching, and sample syllabi, if available. include department norms and the scale along with the evaluations. All teaching effectiveness evidence should be submitted as one continuous file *Teaching Statement Slot*

- Diversity Statement: a one-page statement about your experience working with a diverse student body and your contributions or potential contributions to creating/advancing a culture of equity and inclusion. You may include your understanding of, personal experience and future plans to contribute to equity and diversity in your research and service (including service in the larger community) *Other file Slot*
- In addition, applicants must arrange for at least 3 confidential reference letters to be submitted directly by the referees (via EJM portal).

# Optional documents are:

- Cover Letter Cover letter slot
- There are two "other" optional slots for submitting additional documents you may want to bring to the attention of the recruiting committee.
- 5. Additional questions: There are 3 questions to answer before you submit your application. We are required by the federal government regulations to ask whether you are a Canadian or Permanent Resident. Note that this refers to your current citizenship/residency status, not status in the future.

# 6. Submitting your application:

At the time of submission of your application you will be invited to fill out a Diversity Questionnaire. This is for statistical purposes and is voluntary; your completion or noncompletion of the survey does not affect your application in any way. It simply allows UBC to track recruiting data about individuals from under-represented groups.

- The completed application on EJM will be transferred to us and processed. If you have questions, or if you wish to submit your application by mail, contact Ciara English. (Ciara.english[at]ubc[dot]ca)
- 8. To ensure full consideration, applications must be submitted at http://econjobmarket.org by **November 30, 2023.** After this time the application will no longer be available to applicants. Shortlisted candidates will be contacted regarding an interview and/or visit to the department.

Scroll to next page for official job ad.

## Scroll up for instructions

### Vancouver School of Economics – University of British Columbia

### Position Type: Assistant Professor

#### **Categories/Specialties:**

- Behavioural Economics
- Economic Theory/Computational Economics
- Political Economy

Deadline: November 30, 2023

### Description:

The <u>Vancouver School of Economics</u> at the University of British Columbia, Vancouver Campus invites applications for up to three (3) tenure-track positions at the level of Assistant Professor. Starting date: July 1, 2024.

We are seeking outstanding candidates primarily in the fields of Behavioural Economics, Economic Theory/Computational Economics, and Political Economy. However, in truly exceptional cases, candidates working outside of these fields may be given consideration.

These positions offer the opportunity, where appropriate, for membership in a new research cluster on campus, called Artificial Intelligence Methods for Scientific Impact (<u>AIM-SI</u>). This cluster is part of UBC's Centre for AI Decision-making and Action (<u>CAIDA</u>), which consists of over 100 researchers whose research leverages AI.

Qualifications: For appointment at the Assistant Professor level, the candidate must have a Ph.D. (or solid indication of imminent completion) in a relevant field and demonstrate excellence or clear promise of excellence in teaching and in research. The successful candidate will be expected to maintain an active program of research, teaching, graduate supervision, and service. These positions are subject to final budgetary approval. Salary will be commensurate with qualifications and experience.

Applicants should submit their applications through EconJobMarket (<u>https://econjobmarket.org</u>). The application link is <u>https://econjobmarket.org/positions/9938</u>. The completed application on EJM will be transferred to us and processed. In addition to providing the documents below you will be asked to indicate your primary and other research fields, and whether or not you are a Canadian citizen or permanent resident of Canada. More detailed instructions and information about the Vancouver School of Economics (VSE) can be found on our website at <u>https://economics.ubc.ca/about/job-opportunities/</u>. If you have questions regarding the ad or the application procedures, please contact Ciara English (ciara.english[at]ubc[dot]ca). Other queries may be directed to VSE Director, Kevin Milligan (c/o Ciara at the same address).

Applications must include:

- A c.v. which will include a publication record and links to current research papers

- PDF versions of sample papers, including the paper you plan to present at a recruiting seminar

- Evidence of teaching effectiveness (will include a statement of teaching interests and experience. May include student evaluations of teaching, sample syllabi, if available.) For further info see instructions on VSE or EJM website.

- A one-page statement about your experience working with a diverse student body and your contributions or potential contributions to creating/advancing a culture of equity and inclusion

In addition, applicants must arrange for at least 3 confidential reference letters to be submitted directly by the referees (via EJM portal).

All application materials and reference letters should be submitted by **November 30, 2023**. Review of applications will begin immediately following this date. Application site will close November 30, 2023. At this point no additional documents can be submitted through econjobmarket. [note: Upon submission of your application, you will be asked to complete a UBC Faculty of Arts equity survey, which will provide data that can assist us in understanding the diversity of our applicant pool. An applicant's participation in the equity survey is voluntary and anonymous.]

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Métis, Inuit, or Indigenous person. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.